

Plan Review Submittal Form

	PROJECT INFOR	NATION					
Building Name:	GT Bui	lding #:					
			oject#:				
Project Name:			cupied:				
Floor / Room #:		Project B	udget:				
Client Name:		Email:					
Client Department:		Phone:					
Date Plans Submitted:		Date Permit Needed:					
Date of Construction Start:							
	PLAN INFORMA	 ATION					
Plan Status: Preliminary / Con	sultation	eview	□Final Design Review				
Plan Version: ☐Initial ☐Revision #w/ Previous Plan Review#							
Architect/Engineer ofRecord:	HITECT / PROJECT / CONST	Email Email					
	WORK TYPE	Ē					
Plan Type: ☐Construction Plan Rev	view □Fire Suppr	ession Review	☐Fire Alarm Review				
□Demolition	□Temporary	Structure	□Site Plan ONLY				
□Elevator/Lift	□Logistics-D	umpster Location	□Logistics-Crane				
□AS-BUILTS							
(GTFSO USE ONLY) Please Do Not Complete.							
· ,	YES □ NO YES □ NO						
Plan Review #: 2022-PR	_						
Received By:			GTFSO DATE STAMP				

SUBMITTAL REQUIREMENTS FOR REVIEW (See Plan Submittal Checklist below)

CONSTRUCTION PLAN SUBMITTAL	FIRE SUPPRESSION REVIEW *	TIER			FIRE ALARM REVIEW **		TIER	
Professional Stamp / Seal - Signed	Pipe Layout & Sizes To Scale	1	2	3	Device Layout (1/8" = 1'-0")	1	2	3
Code Summary	Design Basis		2		Cut Sheets (All Devices)		2	3
Occupancy Classification	Hydraulic Calcs. / Water Flow Test			3	Wire Diagram / Tree		2	3
Occupancy Calculations	Cut Sheets (Sprinklers & Valves)		2	3	Battery Calcs. / Voltage Drops		2	3
Sheet Index (All Sheets Included)	Cut Sheets (Hangers & Anchors)		2	3	Load Test		2	
Drawings To Scale (1/8" = 1'-0")	Density / Classification		2	3	Existing Panel Capacity		2	
Uniform Sheet Size & Bound	Professional Certification	1	2	3	Professional Certification	1	2	3

PLAN SUBMITTAL CHECKLIST

-Items shown in BOLD are required for all plan submittals-						
STANDARD PLAN REVIEW						
☐ Two Full Sets (Size D is preferred) <30ins. in Height	☐ Specification Book					
□ Construction Type	☐ Egress Distances					
□ Occupancy Type	☐ Labels for Hazards & NFPA 704					
☐ Drawings to Scale and Dimensioned	☐ Chemical Inventory (All Hazards)					
□ Points of Reference Shown (North)	☐ Storage of Chemicals					
☐ All Rooms Labeled / Named	☐ Pressurized Cylinders(s) & Contents of Cylinders					
☐ Fire Protection Systems/Features	☐ Distribution and Process Piping					
☐ Fire Alarm Devices	☐ Duct Smoke Detection/Supply Side					
☐ Fire/Smoke Rating Requirements	☐ Cut Sheets-Listed Equipment					
☐ Emergency Lighting	☐ SDS Requirements					
☐ Emergency Generator/Circuits	☐ Mechanical					
☐ Exit Signage						
LABORATORY PLAN REVIEW(IN ADDITION TO ABOVE)						
☐ Chemical Inventory	□ Point of Use/Shut-off Valves					
□ Lab Class: A, B, C, D	□ Rating Requirements					
☐ Business or Industrial	□ Exhaust Systems/Connections					
☐ Chemical Storage Containment	□ Suppression Density					
☐ Additional Fire Alarm Requirements	□ Electrical (Class and Division)					

☐ SDS Paper Copy Requirements

*Fire Suppression Plan Review Tiers:

□ Building Control Areas

- Tier 1 Minimal modification and/or additions to an existing system.
- Tier 2 Change in hazard classification and/or the addition of (6) or more sprinklers.
- Tier 3 New system installation.

**Fire Alarm Plan Review Tiers:

- Tier 1 Modification to an existing system with no new devices added.
- Tier 2 Modification to an existing system with the addition of new devices.
- Tier 3 New system installation.