Fire Evacuation Drill Procedures

I. Frequency
Georgia Tech Greek houses are required to undergo (1) fire evacuation drill each academic term (Fall, Spring, and Summer) which results in (3) drills annually. Greek community fire drills will be scheduled for a 2-hour time block within the first (10) days of classes for the term. The Office of Fraternity & Sorority Life will communicate the drill date and time window with the house manager, house director, and house corporation contacts on file.

II. Preparation
Prior to the drill:
1. Confirm that the Office of Fraternity & Sorority Life has an updated roster for house residents including name, GTID number, and emergency contact info.
2. Watch the Campus Life Fire Safety Training Video with your chapter: https://youtu.be/GWFh3XehNNg
3. The alarm should be in good working order. This includes being plugged in/new batteries, with no existing trouble signals or silences alarms on the panel as this signifies an issue with the system.
4. If your system is monitored by a third-party company, notify them of the date of the drill.

III. Procedures
1. GT Fire Safety Office staff will activate and reset the alarm. When the alarm is sounded, evacuate the residence in an orderly manner at the nearest exit.
2. Head to the (approved) designated meeting place and remain there until released by GT Fire Safety Office staff.
3. All persons who are in the building at the time of the drill should participate in the drill (ex. chef, cleaner, etc.)
   a. Persons with special needs/mobility issues or religious observances may choose to remain in place during a fire drill. They must be advised about the fire drill and GT Fire Safety Office must know why they are choosing to remain in the building during the fire drill.
4. GT Fire Safety Office staff will conduct a head count at the assembly point.
5. The entire fire drill should take less than (5) minutes from activation to reset.
6. Alarms should be verified to have been received by the monitoring company.

IV. Assistance
If you have questions or concerns regarding your fire alarm system or the fire drills, please contact the GT Deputy Fire Marshal Jake LeJeune or email firesafety@gatech.edu and someone will contact you.
Fall 2022 Greek Fire Evacuation Drill Rotations
Tuesday September 6, 2022 | 3:00-5:00pm

1. Pi Kappa Alpha
2. Phi Mu
3. 220 Ferst Dr.
4. Phi Kappa Theta
5. Zeta Tau Alpha
6. Sigma Phi Epsilon
7. Alpha Tau Omega
8. Sigma Alpha Epsilon
9. Delta Tau Delta
10. Beta Theta Pi
11. Sigma Nu
12. Phi Delta Theta
13. Chi Phi

Kappa Sigma
Phi Gamma Delta
Alpha Gamma Delta
Alpha Sigma Phi
Delta Chi
Delta Upsilon
Alpha Delta Pi
Alpha Chio Omega
Chi Psi
Alpha Delta Chi
Phi Kappa Tau
Delta Sigma Phi
Sigma Chi
Psi Upsilon
Alpha Xi Delta
Theta Chi
Kappa Alpha

Alpha Epsilon Pi
Alpha Phi
Alpha Delta Pi
Alpha Chi Omega
Chi Psi
Alpha Delta Chi
Phi Kappa Tau
Delta Sigma Phi
Sigma Chi
792 Techwood Dr.
Kappa Alpha
Phi Kappa Sigma
Theta Xi

792 Techwood Dr.